



NEHRU INSTITUTE OF ENGINEERING AND TECHNOLOGY

T. M. Palayam, Coimbatore-641 105

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Accredited by NAAC, Recognized by UGC under Section 2(f) and 12(B)

NBA Accredited UG Courses: AERO, CSE, MECH



C.7.3.1.Index

Institutional Distinctiveness

S.No.	Description
7.3.1	Other relevant information

Vision: Our vision is to mould the youngsters to acquire sound knowledge in technical and scientific fields to face the future challenges by continuous upgradation of all resources and processes for the benefit of humanity as envisaged by our great leader Pandit Jawaharlal Nehru.

Mission: To built a strong centre of learning and research in Engineering and Technology.
To facilitate the youth to learn and imbibe discipline, culture and spirituality
To produce quality engineers, dedicated scientists and leaders.
To encourage Entrepreneurship
To face the challenging needs of the global industries.



NEHRU INSTITUTE OF ENGINEERING AND TECHNOLOGY

ISO14001:2004 certified, Accredited by NAAC with "B++" Grade
(Approved by AICTE and Affiliated to Anna University, Chennai)
"Nehru Gardens" T.M.PALAYAM, COIMBATORE-105
NBA Accredited UG Courses: AERO, CSE, MECH



CMS COORDINATOR MEETING

Venue: Online mode Date : 05.06.2020 Time : 3.00 PM

Chaired by : Mr.J.Noor Ahamed.J, Overall CMS coordinator, NIET


Attended by : All Department CMS coordinators,NIET

Agenda : Uploading lectures videos in the respective Department you tube channels

MINUTES

1. Each department should upload lecture videos in their respective department channels
2. Lecture and project videos view, comments should be monitored
3. All the students and faculties should subscribe to all the department You tube channels
4. Faculties should use Google classroom as an LMS tool
5. Online test has to be conducted using Google classroom


Overall CMS coordinator


Principal
Dr. P. MANIARASAN
Principal
Nehru Institute of Engg. & Technology
T.M Palayam, Coimbatore - 641 101

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CMS COORDINATORS MEETING - Minutes

Venue : Online mode

Time : 4.00 PM

Date : 10.06.2020

Chaired by : Overall CMS Coordinator, NIET

Attended by : All department CMS Coordinator.

Agenda : Provided online training to CMS Coordinators on video conferencing software tools like Google Meet and zoom app.

MINUTES

1. For all CMS Coordinators I have trained them on Google apps like Google Drive, Google Sheets, Forms and Google Docs..
2. Provided online training on Google Meet. In this training I taught them how to handle on-line classes using Google Meet and how to record the online classes.
3. During this training I taught them how to manage files and folders in their respective Google Drive.
4. I also taught them how to share the videos and files to their students.


OVERALL CMS COORDINATOR

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PRINCIPAL
Dr. P. MANI ARASAN
Principal
Nehru Institute of Engg. & Technology
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CMS COORDINATORS MEETING - Minutes

Venue : Online mode **Time** : 03.00 PM **Date** : 19.06.2020

Chaired by : Overall CMS Coordinator, NIET

Attended by : All department CMS Coordinators and faculties, NIET.

Agenda : Provided online training to faculties by CMS Coordinators on video conferencing software tools like Google Meet and zoom app.

MINUTES

1. CMS Coordinators provided online training to their respective department faculties on video conferencing software tools like Google Meet and Zoom apps.
2. In this online training they taught how to record the online classes in their respective Google drive and how to share these videos to their students and how to link in the CMS APP.
3. Provided online training on Google Forms, Google sheets and Presentation. In these training coordinators have taught them how to upload and download documents and how to submit assignments etc.
4. Coordinators trained the faculties on how to manage files and folder in their respective Google Drive.

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CMS COORDINATORS MEETING - Minutes

Venue : Online mode

Time : 04.00 PM

Date : 06.07.2020

Chaired by : Overall CMS Coordinator, NIET

Attended by : CMS Coordinators, Faculties and students.

Agenda : Provided online training to students by the faculties on video conferencing software tools like Google Meet and zoom app.

MINUTES

1. For each student college has provided official mail ID's.
2. Faculties provided online training to students on video conferencing software tools like Google Meet and Zoom apps.
3. Provided online training on Google Class Room. In these training faculties taught them how to upload and download documents and how to submit assignments etc.
4. Faculties trained the students on how to manage files and folder in their respective Google Drive and also we taught them ethics on online class mode.

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CMS COORDINATORS MEETING - Minutes

Venue : Online mode Time : 04.00 PM Date : 11.08.2020

Chaired by : Overall CMS Coordinator, NIET

Attended by : All department CMS Coordinators and faculties, NIET.

Agenda : Delivering Econtent videos to the rural students.

MINUTES

1. Students staying in urban areas are well equipped with utilities like fast internet, uninterrupted power supply and electronic devices so for them live streaming of online classes is not the problem.
2. Unfortunately, students in rural areas are facing challenges to access online classes conducted by their faculties mainly due to poor data connectivity.
3. Our institution came up with an innovative idea of creating Econtent videos and storing them in our college cloud space.
4. These Econtent videos can then be viewed by the rural area students any time, any place by using our CMS APP. There by all our rural students can access their academic contents from their mobile phones for learning.


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CMS COORDINATORS MEETING - Minutes

Venue : Online mode Time : 04.00 PM Date : 08.09.2020
Chaired by : Overall CMS Coordinator, NIET
Attended by : All department CMS Coordinators, NIET.
Agenda : Monitoring online classes and Econtent videos.

MINUTES

1. A special committee is formed to check the content and quality of EContent videos.
2. The committee members has framed certain guide lines for creating EContent videos. All the faculties has to follow these guide lines while making EContent video.
3. Before publishing the EContent video it is scrutinized by the committee members only after getting the approval from the committee members the Econtent video is published.
4. This committee members also checks the functioning of online classes and reports to the principal .

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